



HALTON PARISH COUNCIL MEETING

Agenda

Date: 9 July 2025
Location: Halton
Village Hall
Time: 19.00 – 20.30

Meeting called by: Clerk, Fiona Richardson

Chair of the Meeting: Vice Chair – Cllr B Thompson

Required Attendees: Halton Parish Councillors are summoned to the meeting.

Optional Attendees: RAF Representative, Bucks County Cllrs, Members of the Public

Apologies: Cllr J MacKinnon

25.048 Apologies

To receive apologies for absence.

25.049 Declarations of Interests

For Councillors to declare any personal and/or pecuniary interests and to request any dispensations.

25.050 Open Forum

- RAF Representative
- District and County Councillors

25.051 Approval of Minutes

To agree and sign the minutes of the previous Parish Council Meeting and review actions.

25.052 Clerk's Report

- Updates from the Clerk

25.053 Finance

To approve payments and agree bank balances.

- Devolution payment received from Bucks Council– £2,108.77

Payments To include:

- Music license £385 + VAT
- Provision of sanitary bins for Village Hall - £85 +VAT
- Streetlight energy quotes
- Halton Neighbourhood Plan: Quotation for Scenario Thinking – £8,900 + VAT
- Scribe accounting annual software renewal – £489.60
- Approve Devolution Contractor for HPC
- Other financial matters as required

25.054 Planning

To consider and agree any planning applications submitted.

- 25/01771/APP – Tree Tops, Halton Village, Halton, HP22 5NS

Householder application for two storey front, first floor side, and single storey rear extensions

25.055 Neighbourhood Plan

- General updates on the Neighbourhood Plan
- Taking a Joint and Strategic Approach to planning our neighbourhoods out to 2050

25.056 Closure of RAF Halton

To receive updates.

25.057 Policies, Procedures, and Contracts

To review and approve the following policies:

- IT Policy
- Code of Conduct
- Communications Policy
- Social Media Policy

25.058 Consultations

- Buckinghamshire Pharmaceutical Needs Assessment (PNA) 2025–2028

Closes: 13 July 2025

<https://yourvoicebucks.citizenspace.com/public-health/pna2025>

- Reform of Planning Committees – Technical Consultation
Closes: 23 July 2025
<https://www.gov.uk/government/consultations/reform-of-planning-committees-technical-consultation>
- Fair Funding Review 2.0
Closes: 15 August 2025
<https://www.gov.uk/government/consultations/the-fair-funding-review-20>
- Planning Committees – Informal Working Paper
No formal deadline – early feedback encouraged
<https://consult.communities.gov.uk/planning/planning-committees>

25.059 Highways

To receive reports and agree any actions.

25.060 Environment

- Update on streetlight mapping and Polish Avenue lights

25.061 Village Hall

To receive reports and agree any actions.

25.062 Communications

To receive updates.

25.063 Community Events

- Outdoor Cinema – 6 September

25.064 Grant Applications

To consider opportunities and discuss grant applications.

25.065 Matters of Report

For members to report any issues not on the agenda. Items requiring a decision to be added to the next agenda.

25.066 Correspondence and Circulars

Circulars will be available at the meeting but not discussed unless required.

25.067 Date of Next Parish Council Meeting

12 November 2025

25.068 Confidential Items

For the Chair to decide whether to exclude public and press for confidential matters under the Public Bodies Act 1960 and LGA '72 ss100 and 102.